**TALL SHIP ASSOCIATION**

**BOARD OF DIRECTORS MEETING MINUTES**

**Meeting Date**: July 12, 2016

**Place**: Lake View Room – New Marina Pool Bldg.

**Present**: Olimpia Borys, Gary Moser, F. Patterson, Rob Routman and Barry Stuart (BOD)

Lisa Bisuel and Diane Lee (FPM)

**Guests**: Jim & Lynn Wanaselja (#340 Yawl) Marshall Clarke (MCA), Jerry Bullard (SE Wall Systems)

**Call to Order**: 9:11 AM B. Stuart called the meeting to order.

**Introduction of Guests**: B. Stuart welcomed the guests present.

**Approval of Minutes for June**: O. Borys made a motion to approve June minutes. R. Routman seconded this motion and the motion passed.

**Architects Report: Bow window and End Wall Project:**

**Invoice approval:** M. Clarke presented the Board with the invoices from MCA and Southeastern Wall totaling $151,669.29 due currently for approval. He also presented change order #2, Cutter building rot allowance, in the amount of $21,408.02 to the Board for approval. F. Patterson moved to approve MCA and SE invoices as well as change order #2 and fund with the proceeds of the loan. This motion was seconded by O. Borys.

**Bow window and end wall project:** M. Clarke stated work at Cutter is ahead of schedule and work should be completed early August.

**Schooner Walkway:** The Board discussed the emergency repairs at the Schooner walkway, and options of other work presented by MCA.

**Treasurer's Report**: R. Routman discussed the current financial situation. The balance of the operating account as of June 30, 2016 is $66,398.22. The reserve account balance is $269,424.76 and the assessment account balance is $74,220.80. There are three large delinquent accounts, one is in bankruptcy, another has a sale pending and the balance on the account should be paid at closing. A lien has been filed on the remaining account.

**Property Managers Report:** D. Lee reported that $2,475.07 has been spent in the month of June on maintenance. Lee stated that several work orders have been completed this month.

**Bee infestation**: B. Stuart mentioned that G. Lee has been working on the bee infestation and will continue to do so.

**Landscape Report:** B. Stuart stated S. Stuart and G. Lee are working on the landscape report.

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**Existing Business:**

**Water Usage:** G. Moser stated several sprinkler heads have been repaired. Currently, the back of the buildings have been getting watered although it is not needed. He suggest capping these valves off to save water and money.

**Special BOD meeting:** R. Routman stated a budget meeting is scheduled on Monday, July 18, 2016 at 9:00 a.m. This meeting will be held in Unit 303.

**New Business:**

**Beacon:** O. Borys stated the deadline for the Beacon articles is tomorrow. The Beacon should be published by July 15th.

**Joint condo meeting:** B. Stuart and R. Routman attending the joint condo meeting. B. Stuart stated the new rental program is getting organized and expects changes to be noticed soon.

**Adjourn:** G. Moser made a motion to adjourn. F. Patterson seconded this motion and the meeting adjourned.

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