

TALL SHIP ASSOCIATION  
BOARD OF DIRECTORS SPECIAL CALLED MEETING  
APRIL 20, 2012

**Meeting Date:** April 20, 2012

**Place:** Foothills Property Management

**Present:** Barry Stuart, Lester Essex, Frank Aaron, Frank Patterson, Lea Allison  
(Tall Ship BOD)  
Paige Lee, Mike Foster, Diane Lee (Foothills Property Management)

**Call to Order:** 10:30 AM Barry Stuart called the meeting to order.

**Purpose of Meeting:** The purpose of the special called meeting is to discuss the bow Window Project.

The Board discussed the changes in the original contract to the proposed contract of \$192,074.00. L. Essex questioned how the architect was being paid. B. Stuart responded that he was being paid on a percentage of the job. F. Aaron stated that he had been paid \$7,600.00 so far. Discussion ensued on whether Tall Ship should continue with the architect. The majority of the Board felt that they should keep the architect for at least this project. L. Allison made a motion to stay with the architect for the project at Frigate. This was seconded by Frank Patterson. There were three votes yes and one no, so the motion passed to continue with the architect on the Frigate window project.

P. Lee discussed the change to Andersen windows. He noted this was an extra cost of \$355 per window. A large part of this was for tempered glass. After checking code requirements, it was determined that tempered glass would be required.

Window tinting was discussed. Lee showed the Board three different applications of tinting. F. Aaron wanted to know if there would be a difference in the tinting inside and out. Lee felt there would be very little difference. L. Allison wanted to know if all the windows would be tinted. Lee stated that this "SmartSun" would increase the price by \$190 per window (\$3400 total). F. Aaron felt this would be a good benefit. B. Stuart felt this would contribute to a state of the art window. F. Aaron made a motion to proceed with the SmartSun. There were three votes yes and one no. The motion to proceed with the SmartSun on all the windows passed.

Next discussion followed on whether or not to replace a window that had just recently been replaced. L. Essex felt that all the windows should be uniform. L. Allison made a motion to replace all eighteen windows. This was passed unanimously.

F. Aaron questioned if Tall Ship could afford the project. M. Foster said that funds would be tight in June, but felt that Tall Ship would have enough money to fund the project. L. Essex was concerned that Tall Ship funds would be too low and wanted to postpone the project. Others felt that Tall Ship should proceed.

F. Aaron asked Foothills to find out what discount Andersen windows is giving Tall Ship.

Lee noted that taking down and reinstalling window treatments would not be contractor responsibility.

L. Allison made a motion to sign the AIA contract to proceed with all eighteen windows. This was seconded by F. Patterson. There were three votes yes and one no, so the motion passed.

**Motion to Adjourn:**

L. Allison made a motion to adjourn. This was seconded by F. Patterson and the meeting adjourned.